

How to search your company's workplace records via View List of Workplaces eService



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The screenshot shows a search bar with the text 'View workplaces'. Below the search bar, a dropdown menu displays search results. The first result is an eService link titled 'View list of workplaces', which is highlighted in blue. Other results include 'Labour Relations and Workplaces Division', 'Speech at Singapore's Best Workplaces', 'SGSecure educational info and guides', 'Singapore aims to provide workers with among the safest and healthiest workplaces in the world', 'Paying the foreign worker levy', 'Paying the levy for S Pass', 'Incoming emails from Singapore Police Force (SPF) reporting on accidents in workplaces or dormitories', 'Tripartite committees and initiatives', and 'Paying levy for a foreign domestic worker'. At the bottom of the dropdown menu, there is a 'View all results' button with a right-pointing arrow.

- Search 'View workplaces' at MOM homepage.
- Click eService 'View list of workplaces'

How to search your company's workplace records via View List of Workplaces eService

WSH eServices

- For companies, please log in via CorpPass.
- SingPass login is only allowed for authorised examiners.



How to search your company's workplace records via View List of Workplaces eService

[Home](#) Workplace

[Logout](#)

[View List of Workplace](#) / [Search Workplace](#)

View List of Workplace

UEN
SAMPLE UEN

For companies, after logging in via CorpPass, please click search to proceed search under your UEN.

How to search your company's workplace records via View List of Workplaces eService

View List of Workplace /Workplace List

View List of Workplace

UEN

* SAMPLE UEN

Search

Occupier Name:

ABC LTD

You can navigate the web listing to view the active workplace records created under your company

22 items | Page 1 2 3 >

| SNO. | WORKPLACE NO | WORKPLACE NAME | WORKPLACE ADDRESS |
|------|----------------|----------------|---|
| 1. | A11LL1234B0001 | ABC LTD | 123 ABC STREET S 123123 |
| 2. | A11LL1234B0002 | ABC LTD | MK03 01011A, 01012B, 01013B AT HIGH STREET |
| 3. | A11LL1234B0003 | ABC LTD | 44 WXY STREET 23 S011000 |
| 4. | A11LL1234B0004 | ABC LTD | TS20 31011A, 31012B, 31013B AT DEF STREET 12, 13. |
| 5. | A11LL1234B0005 | ABC LTD | TS20 51011A, 51012B, AT QRS STREET |
| 6. | A11LL1234B0006 | ABC LTD | MK02 52341A, AT HIGHWAY STREET |
| 7. | A11LL1234B0007 | ABC LTD | 44 WXY STREET 23 S011000 |
| 8. | A11LL1234B0008 | ABC LTD | TS20 31011A, 31012B, 31013B AT DEF STREET 12, 13. |
| 9. | A11LL1234B0009 | ABC LTD | TS20 51011A, 51012B, AT QRS STREET |
| 10. | A11LL1234B010 | ABC LTD | 3 AB STREET 22 S 222333. |

How to search your existing workplace record in WSH eServices:

Register and manage lifting equipment – page 6

Incident Reporting – page 10

Submit medical monitoring – page 18

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Submit Noise Monitoring – page 25

Submit Toxic Substance Monitoring – page 27

How to subscribe email notification for incidents reported at your worksite – Page 29

How to search existing workplace records: Register and manage lifting equipment



Lifting Equipment

Representative User

* Representative User: Personnel Name

Log in via SingPass is only allowed for MOM approved Authorised Examiner

Lifting Equipment Registration

[Register/Re-Register](#)

Draft Application will be discarded after 365 days.

Registered Lifting Equipment

Select ▾

LE Registration No., Owner's NRIC, Distinctive No., Authorized Examiner NRIC

[Search](#)

Filters

Last Examination Date

Start Date



dd/mm/yyyy

End Date



dd/mm/yyyy

How to search existing workplace records: Register and manage lifting equipment

Register/Re-register Lifting Equipment

1

Owner
Particulars

2

Lifting Equipment
Details

3

Examination
Details

4

Supporting
Documents

5

Preview

6

Acknowledgement

E-Submission Reference No. :

Owner Details

Select: UEN/NRIC

* UEN

Lifting Equipment Class

* Hoists - 203 Hoist - Hydraulic (203)

Workplace No.

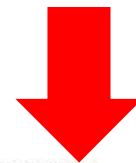
Note

If you do not know the Workplace No., you can search for workplace number [here](#)

If the location does not have a Workplace No. you can create a non-factory workplace [here](#).

Type Approval No.

If you do not have a workplace number, click the URL to search for workplace number.



How to search existing workplace records: Register and manage lifting equipment

Owner Particulars Lifting Equipment Details Examination Details Supporting Documents Preview Acknowledgement

E-Submission Reference No.: LE19032311

Search Workplace

Select Search

- Select
- UEN**
- Occupier Name

Workplace No.

Note
If you do not know the Workplace No., you can search for workplace number here.
If the location does not have a Workplace No. you can create a non-factory workplace here.

Type Approval No.

Was this page helpful?

How to search existing workplace records: Register and manage lifting equipment

Owner Particulars Lifting Equipment Details Examination Details Supporting Documents Preview Acknowledgement

E-Submission Reference No.: LE19032311

Search Workplace

UEN ▼ A12345678Z Search

20 items | Page 1 2 3 4 >

| SNO. | WORKPLACE NO. | WORKPLACE NAME | WORKPLACE ADDRESS |
|------|--------------------------------|----------------|-------------------|
| 1 | A12345678Z0001 | Company Name | Address 01 |
| 2 | A12345678Z0002 | Company Name | Address 02 |
| 3 | A12345678Z0003 | Company Name | Address 01 |

Type Approval No. _____

Continue > Save As Draft X Cancel

- List of active workplace records will be displayed from the search.
- Click the workplace number to select the workplace record concerned for your transaction

Was this page helpful?

How to search existing workplace records: **Incident Reporting**



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[User Guide](#)

TESTER 18 APR 19 UAT

[Logout](#)

WSH Incident Reporting

Click 'Create Report' to start reporting.

[+ Create report](#)

 You can [file incident report](#), [check work injury claim status](#) and upload documents related to claims ([WicSubmit](#)) within this dashboard.

Draft incident reports

Check out what and when to report. Draft application will be discarded after 14 days from the creation date.

[+ Draft record\(s\)](#)

Submitted incident reports

You can edit accident reports within 30 days from the date you submitted it. You can amend the medical leave days within one year from the date you submitted it.

[+ Submitted record\(s\)](#)

How to search existing workplace records: **Incident Reporting**

Create report

You are reporting as:

- Employer
- Occupier
- Injured person's legal representative
- Treating Doctor

- Log in via CorpPass
- Select to report as Occupier or Employer

What are you reporting?:

- A workplace accident with injured person
- A dangerous occurrence / process-related incident



Please report only for fatal accidents involving member of public, student or a self-employed employed person. You do not need to report for accidents involving employees of other companies. Please inform the employer of the injured employee to file an incident report or report it under "Employer" if it is your employee who is injured.

Tip

It will take about 15 minute(s) to complete this report.

You will need to provide following information:



Details of Incident



Details of injured person

- Personal particulars
- Employment



Supporting Documents

(e.g. company's investigation report)

Continue >

× Cancel

How to search existing workplace records: Incident Reporting



Create report



Injured person

[+ Add injured person](#)

Click 'Add injured person' and complete the required fields

1 items | Page 1

| NAME | NRIC/FIN/PASSPORT NO | PROFILE | TYPE | ACTION |
|--------|----------------------|---------------|-----------|-------------------------------|
| Tester | SXXXXXXXA | Self-employed | Non-Fatal | select action |

[Continue](#) >

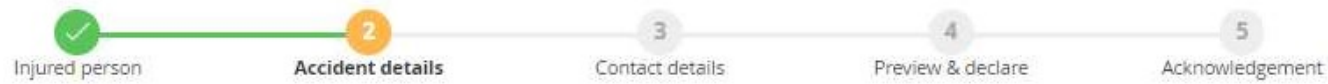
[Save as draft](#)

[X Cancel](#)

How to search existing workplace records: **Incident Reporting**



Create report



Accident details

When did the accident happen?

28/05/2019



dd/mm/yyyy

Hour: Minute

AM/PM

01

03

PM

Where did the accident happen?

At premises under management of your organisation

Workplace name

Search Workplace

Address or location where the accident happened:

0 / 1200

Click 'Search workplace' button to search existing workplace records.

How to search existing workplace records: Incident Reporting

Search Workplace

Filter your results
Workplace status

Active Suspended Terminated

Please select the workplace:

| OCCUPIER'S UEN | COMPANY NAME | WORKPLACE UEN | STATUS | WORKPLACE NAME | ADDRESS |
|----------------------------------|-------------------------|---------------|------------|----------------|------------|
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0001 | Active | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0002 | Active | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0003 | Active | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0004 | Suspended | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0005 | Terminated | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0006 | Active | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0007 | Active | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0008 | Active | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0009 | Terminated | Workplace Name | Address 01 |
| <input type="radio"/> XXXXXXXXXX | Company Name | XXXXXX0010 | Active | Workplace Name | Address 01 |
| <input type="radio"/> | Others, please specify: | | | | |

Save

Cancel

- If you have indicated the accident had happened at premises under management of your organisation, existing workplace records under your UEN will be listed.
- Click radio button to select the appropriate workplace record for your reporting

Was this page helpful?

How to search existing workplace records: Incident Reporting

| | | | | | |
|------------|--------------|--------------|------------|----------------|------------|
| XXXXXXXXXX | Company Name | XXXXXXXX0001 | Active | Workplace Name | Address 01 |
| XXXXXXXXXX | Company Name | XXXXXXXX0002 | Active | Workplace Name | Address 01 |
| XXXXXXXXXX | Company Name | XXXXXXXX0003 | Active | Workplace Name | Address 01 |
| XXXXXXXXXX | Company Name | XXXXXXXX0004 | Suspended | Workplace Name | Address 01 |
| XXXXXXXXXX | Company Name | XXXXXXXX0005 | Terminated | Workplace Name | Address 01 |
| XXXXXXXXXX | Company Name | XXXXXXXX0006 | Active | Workplace Name | Address 01 |
| XXXXXXXXXX | Company Name | | | | |
| XXXXXXXXXX | Company Name | | | | |
| XXXXXXXXXX | Company Name | | | | |
| XXXXXXXXXX | Company Name | | | | |

Others, please specify:

Workplace Name

COMPANY NAME PTE LTD

Address

- If there is no appropriate existing workplace record for your incident reporting.
- Select 'Others' and key in address in free text.

Save

Cancel

How to search existing workplace records: **Incident Reporting**

- If you have indicated the accident had happened at another organisation's premises.
- You can search existing workplace records by workplace name or workplace number or Occupier UEN or Occupier Name

Search Workplace

Workplace no.

Workplace name Begin with

Occupier UEN

Occupier Name Begin with

Address or location where the accident happened:

How to search existing workplace records: **Incident Reporting**

workplace name

Occupier UEN

Occupier Name

Please select the workplace:

1 items | Page 1

| UEN | COMPANY STATUS | ORGANISATION NAME | ADDRESS WHERE THE ACCIDENT HAPPEND |
|------------|----------------|-------------------|---|
| XXXXXXXXXX | Register | Organisation Name | <input type="text" value="111 Bendemeer Road S339111"/> |

Others, please specify:

Workplace Name

Address

- If there is no appropriate existing workplace record,
- Select 'Others' and key in address in free text.

Was this page helpful?

How to search existing workplace records: **Submit medical monitoring**



- Click 'Create Summary Report/Register of Employees' to submit medical monitoring results

Overview of Medical Monitoring

Summary Reports / Registers of Employees

[Create Summary Report/Register of Employees](#)

[Download a template for Register of Employees](#)

Drafts / Returned Submissions

Workplace Name

0 items | Page 1

| <u>Ref Number</u> | <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Address</u> | <u>Report</u> | <u>Hazard</u> | <u>Status</u> | <u>File Uploaded Status</u> | <u>Action</u> |
|-------------------|-------------------------|-----------------------|----------------|---------------|---------------|---------------|-----------------------------|---------------|
| No Record Found. | | | | | | | | |

Submitted Summary Reports / Registers of Employees

Workplace Name

0 items | Page 1

| <u>Ref Number</u> | <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Address</u> | <u>Report</u> | <u>Hazard</u> | <u>Status</u> | <u>Submission Date</u> | <u>Action</u> |
|-------------------|-------------------------|-----------------------|----------------|---------------|---------------|---------------|------------------------|---------------|
| No Record Found. | | | | | | | | |

How to search existing workplace records: **Submit medical monitoring**



Medical Monitoring

Logout

Create Summary Report / Register of Employees

I would like to submit a report for the hazard

Noise

I am unable to find the name of the hazard in the above list.

Continue >

Cancel

- Select and indicate the workplace health hazard concerned

How to search existing workplace records: **Submit medical monitoring**

Create Summary Report

I would like to submit a Summary Report for the hazard:

Noise

For this workplace:

Workplace Name

Workplace Name
Workplace Number

16 items | Page 1 2 >

| Workplace Number | Workplace Name | Address |
|------------------|--|--|
| XXXXXXXXXX001 | Workplace Name ERING CO PTE LT D | Address 01 MEER ROAD #10-01 SINGAPORE 339945 |
| XXXXXXXXXX | Workplace Name | Address 02 |
| XXXXXXXXXX003 | Workplace Name THE EAST COAST FACTORY | Address 01 104 COULMEER ROAD B CENTRAL SINGAPORE 339943 |
| XXXXXXXXXX | Workplace Name | Address 02 |
| XXXXXXXXXX005 | Workplace Name LAN KIAN ENGINEERING CO PTE LTD | Address 01 73 LAN KIAN PLUMBING WOODLANDS PARK SINGAPORE |
| XXXXXXXXXX | Workplace Name | Address 02 |
| XXXXXXXXXX007 | Workplace Name | Address 01 ILIS WAY SYMBIOSIS SINGAPORE 138633 |
| XXXXXXXXXX | Workplace Name | Address 02 |

- You can search existing workplace records under your UEN by workplace number or workplace name

How to search existing workplace records: **Submit ConSASS Audit**



Sitemap | Contact us



Construction Safety Audit Scoring System

Logout

Create report



Use search filters for faster results

UEN

Workplace No.

Occupier Name

Workplace Address

Postal Code

Draft

Rejected

Submitted

Search

- Click 'Create Report' button to submit audit

Draft Submissions List

| SNo. | Report Reference No. | Workplace No. | Occupier Name | Action |
|-------------------|----------------------|---------------|---------------|--------|
| No records found! | | | | |

How to search existing workplace records: **Submit ConSASS Audit**



ConSASS Workplace List

Use Search filters for faster results

UEN Workplace No. Occupier Name

Workplace Address Postal Code



Search

You can search existing active workplace records by Occupier UEN or Occupier name or workplace address or workplace number

How to search existing workplace records: **Submit ConSASS Audit**



ConSASS Workplace List

 Use Search filters for faster results 

UEN Workplace No. Occupier Name

Workplace Address

YISHUN AVENUE 9 Postal Code


1 items | Page 1

| SNo. | UEN | Workplace No. | Occupier Name | Workplace Address |
|------|------------|---------------|----------------|--|
| 1 | XXXXXXXXXX | XXXXXX0001 | SNUBBYTAIL LTD | 318B YISHUN AVENUE 9 #13-140 YISHUN GREENWALK SINGAPORE 762318 |

[X Cancel](#)


How to search existing workplace records: **Submit ConSASS Audit**

ConSASS Workplace List

 Use Search filters for faster results ^

UEN Workplace No. Occupier Name

Workplace Address Postal Code

 Search

20 items | Page 1 2 3 4 > >

| SNo. | UEN | Workplace No. | Occupier Name | Workplace Address |
|------|------------|---------------|----------------|---|
| 1 | XXXXXXXXXX | XXXXXX0002 | SNUBBYTAIL LTD | 1 SCIENCE PARK ROAD #06-17 <#06-060 TO 070> GEMINI, THE NGAPORE 117610 |

How to search existing workplace records: **Submit Noise Monitoring**

Noise Monitoring Report

Create Report

Draft / Returned Submission

Select Search

| <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Workplace Address</u> | <u>Date of Monitoring</u> | <u>Status</u> | <u>File Uploaded</u> |
|-------------------------|-----------------------|--------------------------|---------------------------|---------------|----------------------|
| No records found ! | | | | | |

- Click 'Create Report' button to submit monitoring

Past Submission

Select Search

| <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Workplace Address</u> | <u>Date of Monitoring</u> | <u>Status</u> |
|-------------------------|-----------------------|--------------------------|---------------------------|---------------|
| No records found ! | | | | |

How to search existing workplace records: **Submit Noise Monitoring**



Noise Monitoring Report Workplace List

- You can search existing workplace records by workplace number or workplace name or workplace address

Select

Select

Workplace Number

Workplace Name

Workplace Address

23 items | Page 1 2 3 4 5 >

| UEN | Workplace Number | Workplace Name | Workplace Address |
|----------|------------------|----------------|---|
| XXXXXXXX | XXXXXXXX0001 | Workplace Name | Address 01 K ROAD #03-322 CRIMSON, THE SINGAPORE 117611 |
| XXXXXXXX | XXXXXXXX0002 | Workplace Name | Address 02 |
| XXXXXXXX | XXXXXXXX0003 | Workplace Name | Address 03 ROAD #06-066 GEMINI, THE SINGAPORE 117610 |
| XXXXXXXX | XXXXXXXX0004 | Workplace Name | Address 04 |
| XXXXXXXX | XXXXXXXX0005 | Workplace Name | Address 05 ROAD #02-211 CRIMSON, THE SINGAPORE 117611 |

[Go to Dashboard](#)

How to search existing workplace records: **Submit Toxic Substance Monitoring**



Toxic Substances Monitoring Report

Create Report

Draft / Returned Submission

Select Search

| <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Workplace Address</u> | <u>Date of Monitoring</u> | <u>Status</u> | <u>File Uploaded Status</u> | <u>Action</u> |
|-------------------------|-----------------------|--------------------------|---------------------------|---------------|-----------------------------|---------------|
| No records found ! | | | | | | |

• Click 'Create Report' button to submit monitoring

Past Submission

Select Search

| <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Workplace Address</u> | <u>Date of Monitoring</u> | <u>Status</u> |
|-------------------------|-----------------------|--------------------------|---------------------------|---------------|
| No records found ! | | | | |

How to search existing workplace records: **Submit Toxic Substance Monitoring**



- You can search existing workplace records by workplace number or workplace name or workplace address

Toxic Substances Monitoring Report Workplace

Select Search

Select
Workplace Number
Workplace Name
Workplace Address

23 items | Page 1 2 3 4 5 > >

| <u>UEN</u> | <u>Workplace Number</u> | <u>Workplace Name</u> | <u>Workplace Address</u> |
|------------|-------------------------|-----------------------|---|
| XXXXXXXX | XXXXXXXX0001 | Workplace Name | Address 01 <small>11 ROAD #08-322 CRIMSON, THE SINGAPORE 117611</small> |
| XXXXXXXX | XXXXXXXX0002 | Workplace Name | Address 02 |
| XXXXXXXX | XXXXXXXX0003 | Workplace Name | Address 03 <small>11 ROAD #08-066 GEMINI, THE SINGAPORE 117610</small> |
| XXXXXXXX | XXXXXXXX0004 | Workplace Name | Address 04 |
| XXXXXXXX | XXXXXXXX0005 | Workplace Name | Address 05 <small>11 ROAD #08-211 CRIMSON, THE SINGAPORE 117611</small> |

[Go to Dashboard](#)

How to subscribe email notification for incidents reported at your worksite



HOME MY PORTFOLIO LICENCE APPLICATION LICENSED ENTITIES

Dashboard Applications

APPLY FOR NEW LICENCE
AMEND EXISTING LICENCE
RENEW EXPIRING LICENCE
CANCEL EXISTING LICENCE
SUBMIT RETURNS

UEN17DIRECTOR3
Your last login was on Tuesday 30 April 2019

Representing
Company Name (UEN: XXXXXX0)
Company address

Step 1

- Log in LicenceOne via CorpPass (<https://licence1.business.gov.sg>)
- Select 'Amend Existing Licence' option.

Application Status

| APPLICATIONS | DRAFTS | LICENCES | PAYMENTS |
|-------------------------|--------------------|----------------------|------------------------|
| 15 Require Attention | 129 In Progress | 0 Due for Removal | 0 All Drafts |
| | | 1 Due for Renewal | 8 Active |
| | | | 15 Pending Payments |

How to subscribe email notification for incidents reported at your worksite



Amend Licence



Ministry of Manpower

Factory Notification and Registration

Type of Amendment

Fees & Supporting Documents (if required)

MOM Factory Notification and Registration - Amendment

Details

Workplace Number *

XXXXXXXX0001

Step 2

- Key in workplace number of the workplace premises

BACK

NEXT

How to subscribe email notification for incidents reported at your worksite

Fax No

[Update Subscription](#)

Update Subscription





Name *

Email *

Mobile No *

please note that the maximum number subscribers is 5

Add

| Name | E-mail | mobileNo | |
|-----------|----------|----------|---|
| Person 01 | Email 01 | XXXXXXX |   |
| Person 02 | Email 02 | XXXXXXX |   |

[Previous](#) [Proceed](#) [Save as Draft](#) [Save as Draft & Exit](#)

Step 3

- Under workplace details section, tick the checkbox for [Update Subscription](#).
- You can subscribe to email notification for incidents or unsafe practices reported for your worksite.
- You can update up to 5 email address to receive notification. Click 'Proceed' to complete your update.

